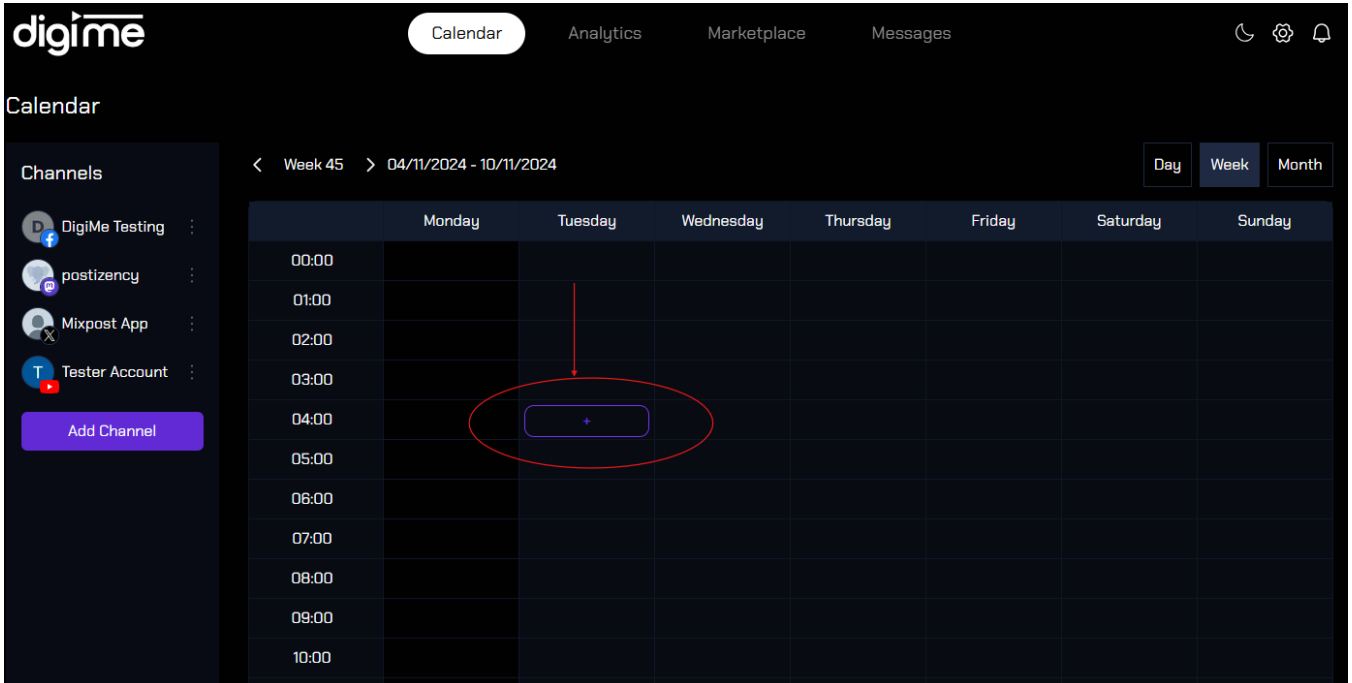


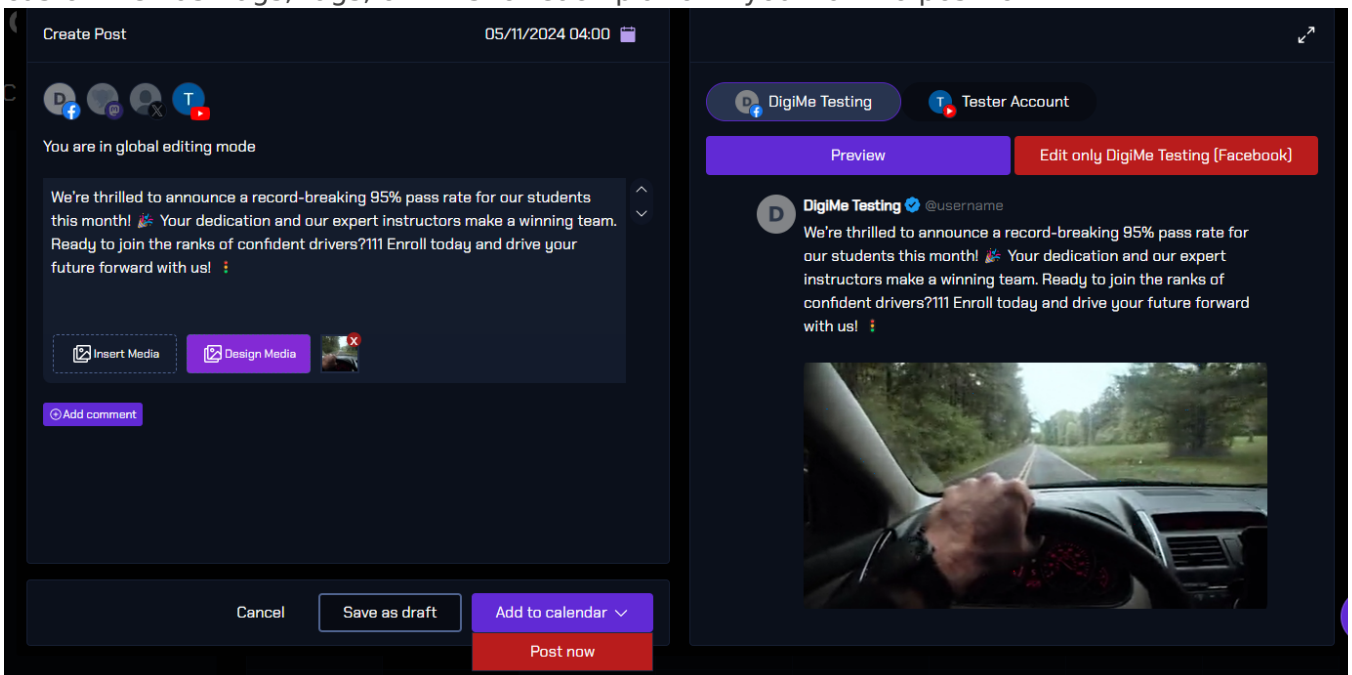
# Schedule a post

Here are the steps to schedule posts from the DigiMe editor:

1. **Access the Post Editor:** After logging into DigiMe, go to the “Create Post” or “Editor” section.

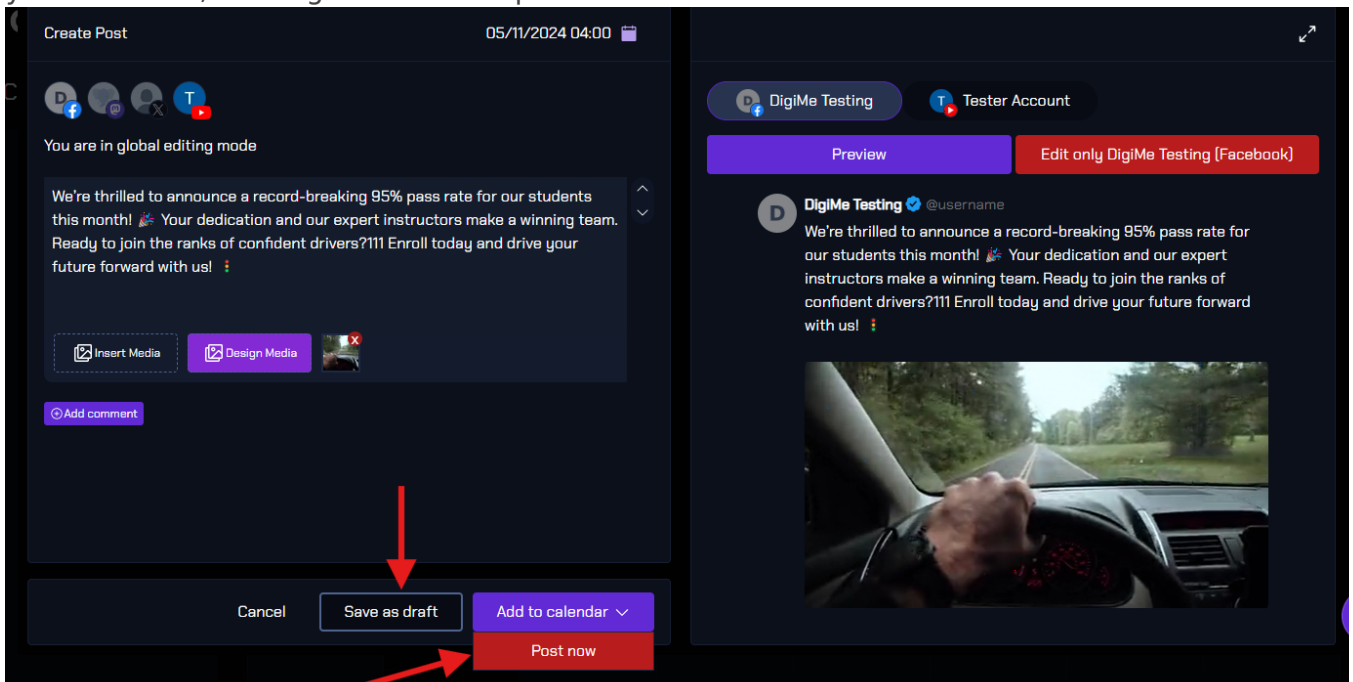


2. **Create Your Content:** Compose your message, add media (images, videos), and customize hashtags, tags, or links for each platform you want to post to.



3. **Select Date and Time:** Choose the “Schedule” option. A calendar or date-time picker will appear where you can select the exact day and time for the post.

4. **Preview Post:** Review how your content will appear on each platform to ensure it looks right. Make any necessary edits.
5. **Confirm and Schedule:** Click “Schedule Post” to finalize. Your post will now appear in your calendar, set to go live at the specified time.



6. **Post Now:** Click on "Post Now" to publish your post now on the platforms you want to publish.

Following these steps will schedule your posts, making your content strategy smooth and consistent.

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